

ORDER FOR SUPPLIES OR SERVICES										PAGE 1 OF 6	
1. CONTRACT/PURCH ORDER/AGREEMENT NO. F33657-95-D-2967			2. DELIVERY ORDER/ CALL NO. 0030		3. DATE OF ORDER/CALL (YYYYMMDD) APR 11 2000		4. REQUISITION/PURCH REQUEST NO. SEE SECTION G		5. PRIORITY DO-A1		
ASC/CDS USAF/AFMC ASC/CDS BLDG 16, AREA B 2275 D. STREET WRIGHT PATTERSON AFB OH 45433-7233 STAFFAN L. RONALD (937) 255-7003 X4656 Ronald.Staffan@wpafb.af.mil			CODE FA8622	7. ADMINISTERED BY (If Other than 6) DCMC PHILADELPHIA P.O. BOX 7699 PHILADELPHIA PA 19145-7699 SCD: C PAS: (NONE)			CODE S3915A	8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)			
9. CONTRACTOR SEMCOR, INC NAME AND ADDRESS 815 EASTGATE DR MOUNT LAUREL NJ 08054-1208 See DD254 for Cleared Address			CODE 4M919	FACILITY	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE			11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED WOMEN-OWNED	12. DISCOUNT ITEMS N		
					13. MAIL INVOICES TO ADDRESS IN BLOCK SEE BLOCK 15 (PAYMENT OFFICE)						
14. SHIP TO SEE SCHEDULE			CODE	15. PAYMENT WILL BE MADE BY DFAS-GO/NEW DOMINION DIVISION P O BOX 182041 COLUMBUS OH 43218-2041 EFT:T			CODE SC1018	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.			
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.								
	PURCHASE		Reference your furnish the following on items specified herein.								
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.											
NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED (YYYYMMDD)											
If this box is marked, supplier must sign Acceptance and return the following number of copies:											
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Section G											
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE		23. AMOUNT		
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA DBAKER <i>Dean J Baker</i> BY: CONTRACTING/ORDERING OFFICER				25. TOTAL \$75,929.00		29. DIFFERENCES	
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED				27. SHIP NO.		28. D.O. VOUCHER NO.		30. INITIALS			
DATE SIGNATURE AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR		34. CHECK NUMBER	
				32. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL							
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT. DATE SIGNATURE AND TITLE OF CERTIFYING OFFICER								35. BILL OF LADING			
37. RECEIVED AT	38. RECEIVED BY (Print)		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.			

1. This delivery order 0030 is issued pursuant to H-013 entitled "Orders" of the basic contract F33657-95-D-2967. The contractor shall provide effort in accordance with the Statement of Work (SOW), entitled "AERONAUTICAL SYSTEMS CENTER(ASC) ELECTRONIC COMBAT (EC) (ASC/SMN) PROGRAMS FINANCIAL MANAGEMENT" dated 23 Mar 00 at a ceiling amount of \$75,929.00.

2. SECTION B: The Supplies/Services Schedules are set forth on pages 3 and 4 hereto.

3. SECTION G: Appropriation and Accounting Classification data is set forth on page 5 hereto.

4. SECTION H

CLIN 0001 is partially funded and is subject to SCR clause 5352.232-9305 entitled "LIMITATION OF GOVERNMENT OBLIGATION". For this item, the sum of \$46,654.00 of the total price of \$67,399.00 is presently available for payment and allotted to this order to cover performance through 10 Nov 00.

5. SECTION I

CLIN 0005 is partially funded and is subject to FAR clause 52.232-22 entitled "LIMITATION OF FUNDS". For this item, the sum of \$6,500.00 of the total price of \$8,530.00 is presently available for payment and allotted to this contract to cover performance through 10 Nov 00.

6. SECTION J, list of attachments is set forth on page 6 hereto.

ITEM	SUPPLIES OR SERVICES	Qty Purch Unit	Unit Price Total Item Amount
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0001			\$67,399.00
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Noun: NETWORK DEVELOPMENT, SCHEDULING SUPPORT AND RISK ANALYSIS FOR ASC ELECTRONIC

ACRN: AA

Security: U

Contract type: Y - TIME AND MATERIALS

Completion Date: 26 FEB 2001

Descriptive Data:

a. The Contractor shall provide Network Development, Scheduling Support and Risk Analytsis for Aeronautical Systems Center Electronic Combat Programs in accordance with the Statement of Work (SOW), dated 23 March 00, Section J, Atch 1.

b. Listed below are the negotiated labor categories and corresponding labor hours for each category:

YEAR 5 (7 April-31 Dec 00)

CONTRACTOR	LABOR CATEGORY	ESTIMATED HOURS
PRIME (ON-SITE)	JOURNEYMAN ANALYST	1432
PRIME (OFF-SITE)	SENIOR ANALYST/PL	190
PRIME (OFF-SITE)	MANAGER	97
SUBTOTAL HOURS		1,719

YEAR 5 (1 Jan-26 Feb 01)

PRIME(ON-SITE)	JOURNEYMAN ANALYST	304
PRIME(OFF-SITE)	SENIOR ANALYST/PL	40
PRIME(OFF-SITE)	MANAGER	21
SUBTOTAL HOURS		365
TOTAL ESTIMATED LABOR HOURS (CLIN 0001)		2,084

0002			NSP
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Noun: DATA-EXHIBIT A

ACRN: AA

Security: U

Contract type: Y - TIME AND MATERIALS

Completion Date: 26 FEB 2001

Descriptive Data:

Data in accordance with Contract Data Requirements List (CDRL), DD Form 1423 dated 27 Mar 00, attached hereto as Exhibit A. The price of this CLIN is included in the price of CLIN 0001 above.

ITEM	SUPPLIES OR SERVICES	Qty Purch Unit	Unit Price Total Item Amount
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0005			\$8,530.00
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<i>Noun:</i>	TRAVEL AND COMPUTER SERVICES
<i>ACRN:</i>	AA
<i>Security:</i>	U
<i>Contract type:</i>	S - COST
<i>Completion Date:</i>	26 FEB 2001
<i>Descriptive Data:</i>	Travel and Computer Services in support of CLIN 0001 above.

ACRN	Appropriation/Lmt Subhead/Supplemental Accounting Data	Obligation Amount
AA	57 03600 290 47R5 653945 2BQA61 592CA 64270F 503000 F03000	\$53,154.00
	<i>Funding breakdown:</i> On CLIN 0001: \$46,654.00	
	On CLIN 0002: \$.00	
	On CLIN 0005: \$6,500.00	
	<i>PR/MIPR:</i> GSMNA007205024 \$53,154.00	
	<i>Descriptive data:</i>	
	The Accounting classification line as it reads on AFMC Form 36:	
	5703600 290 47R5 6539452BQA61 592CA 64270F 503000 F03000	

DOCUMENT	PGS	DATE	TITLE
EXHIBIT A	2	27 MAR 2000	CONTRACT DATA REQUIREMENTS LIST (CDRL)A0004A0006
ATTACHMENT 1	2	23 MAR 2000	STATEMENT OF WORK (SOW), ENTITLED "AERONAUTICAL SYSTEMS CENTER(ASC)ELECTRONIC COMBAT(EC) (ASC/SMN) PROGRAMS FINANCIAL MANAGEMENT".
ATTACHMENT 2	6	30 MAR 2000	DD FORM 254 - CONTRACT SECURITY CLASSIFICATION

23 March, 2000

**Statement of Work
for
AERONAUTICAL SYSTEMS CENTER (ASC) ELECTRONIC COMBAT (EC) (ASC/SMN) PROGRAMS
FINANCIAL MANAGEMENT**

1.0 Scope: This procurement is to obtain cost estimating and scheduling support for ASC/SMN. The major areas of required support are to provide schedules, networks, and risk assessments for the pro-active identification and management of potential program cost, schedule, and performance problems. In order for scheduling to remain an effective management tool, cost/schedule control system analysis, schedule networking, integrated schedule development and program performance control and analysis (metrics) must be evaluated and maintained on a regular basis. This SOW includes cost estimating and schedule development, unliquidated obligation (ULO) and schedule analysis and maintenance, as well as schedule risk assessment and network support for the EMD and Production phases.

2.0 Requirements:

2.1 Research: The contractor shall be required to perform research for cost estimating, ULO analysis, network development, scheduling and risk assessments for documents and reports required for effective program management.

2.2 Schedule and Network Development and Maintenance: The contractor shall maintain, modify, and update the program schedules currently in place. In addition, the contractor shall develop new schedules and networks required to support changes in the program plan to meet program objectives and milestones. Schedule networking will include, but not be limited to, network statusing, generation of network graphics, assignment of realistic durations and relationships to network elements; evaluation of contractor proposed schedules against government schedules; and assessment of government program schedules. Further, the contractor shall perform schedule risk assessments (SRAs) and provide schedule metrics. The contractor shall develop, maintain, and provide recurring assessment of schedule networks and associated databases for ASC/SMN EC programs. (CDRL A0006)

2.3 Schedule Analysis: The contractor shall be required to develop, analyze, and maintain an Integrated Master Schedule (IMS). This will include contractor(s) and government schedules (ASC/SMN EC programs). Areas of comparison include, but are not limited to: (CDRL A0006)

- Integrated Master Plan activities/events versus IMS activities/events
- IMS WBS versus Contract WBS
- Schedule dates
- Slack
- Critical path
- Cost, schedule status system inputs
- Network logic
- Event durations
- Metrics
- SRAs

2.4 Contract Administration: All contracts will be managed at WPAFB. The contractor shall designate a single point of contact for the purpose of discussing any problem areas.

2.5 The contractor will travel, after coordinating with the FAE, to participate in meetings, reviews, audits, and perform research to accomplish assigned tasking.

2.6 Security requirements shall be as specified on the DD Form 254.

3.0 Review: The contractor shall provide an informal oral review of activities, progress, problems and/or issues at the weekly Program Office meetings. The contractor shall also provide a monthly status report describing the accomplishments, plans, and costs incurred for each reporting period and cumulative expenditures to date. (CDRL A0004)

4.0 Deliverables: The contractor shall submit documentation in accordance with Contract Data Requirements List (CDRL) for this SOW.

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						Form Approved OMB No. 0704-0188							
The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302. Respondents should be aware that not withstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.													
A. CONTRACT LINE ITEM NO. TBD			B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER _____								
D. SYSTEM/ITEM Spec Comptroller Functional Spt			E. CONTRACT/PR NO. F33657-95-D-2967/0030		F. CONTRACTOR SEMCOR								
1. DATA ITEM NO. A0004		2. TITLE OF DATA ITEM Contractor's Progress, Status, and Management Rpt			3. SUBTITLE								
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80227			5. CONTRACT REFERENCE SOW PARA 3.0			6. REQUIRING OFFICE ASC/SMN							
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED		10. FREQUENCY MONTHLY		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION					
8. APP CODE N		B		11. AS OF DATE MONTH END		13. DATE SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE					
16. REMARKS BLKS 12 and 13: 20 days after as of date. NOTE: A final report will be a compilation of previous status reports and labeled As a "Final Report".								b. COPIES					
								Final					
								Draft		Reg		Repro	
								ASC/SMN		1			
								ASC/CDSY (Ltr Only)		1			
								15. TOTAL →					
G. PREPARED BY <i>Ronald J. Brady</i>			H. DATE 23 March, 2000		I. APPROVED BY <i>[Signature]</i>			J. DATE 27 MAR 00					

CONTRACT DATA REQUIREMENTS LIST

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

[illegible]

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION (The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)				1. CLEARANCE AND SAFEGUARDING		
				a. FACILITY CLEARANCE REQUIRED SECRET		
				b. LEVEL OF SAFEGUARDING REQUIRED N/A		
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)				3. THIS SPECIFICATION IS: (X and complete as applicable)		
<input checked="" type="checkbox"/>	a. PRIME CONTRACT NUMBER F33657-95-D-2967 Task Order #0030 Exp Date:01/02/26			<input checked="" type="checkbox"/>	a. ORIGINAL (Complete date in all cases) DATE (YYYYMMDD) 2000/03/30	
	b. SUBCONTRACT NUMBER				b. REVISED (Supersedes all previous specs)	REVISION NO. DATE (YYYYMMDD)
	c. SOLICITATION OR OTHER NUMBER	DUE DATE (YYYYMMDD)			c. FINAL (Complete Item 5 in all cases) DATE (YYYYMMDD)	
4. IS THIS A FOLLOW-ON CONTRACT?				<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. If Yes, complete the following:		
Classified material received or generated under F33657-95-D-2967/0020 (Preceding Contract Number) is transferred to this follow-on contract.						
5. IS THIS A FINAL DD FORM 254?				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following:		
In response to the contractor's request dated , retention of the classified material is authorized for the period of						
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)						
a. NAME, ADDRESS, AND ZIP CODE SEMCOR Incorporated 815 East Gate Drive Mount Laurel, NJ 08054-1240			b. CAGE CODE 4M919	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) Defense Security Service 770 Woodlane Road, Suite 12 Mount Holly, NJ 08060-3802		
7. SUBCONTRACTOR						
a. NAME, ADDRESS, AND ZIP CODE N/A			b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A		
8. ACTUAL PERFORMANCE						
a. LOCATION N/A			b. CAGE CODE N/A	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A		
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT Specialized Comptroller Functional Support. Task Order Title: Financial Management for the Electronic Combat (EC) (ASC/SMN) Program.						
10. CONTRACTOR WILL REQUIRE ACCESS TO:						
	YES	NO	11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:			
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		<input checked="" type="checkbox"/>	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	<input checked="" type="checkbox"/>	YES	NO
b. RESTRICTED DATA		<input checked="" type="checkbox"/>	b. RECEIVE CLASSIFIED DOCUMENTS ONLY			<input checked="" type="checkbox"/>
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		<input checked="" type="checkbox"/>	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL			<input checked="" type="checkbox"/>
d. FORMERLY RESTRICTED DATA		<input checked="" type="checkbox"/>	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE			<input checked="" type="checkbox"/>
e. INTELLIGENCE INFORMATION		<input checked="" type="checkbox"/>	e. PERFORM SERVICES ONLY			<input checked="" type="checkbox"/>
(1) Sensitive Compartmented Information (SCI)		<input checked="" type="checkbox"/>	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES			<input checked="" type="checkbox"/>
(2) Non-SCI	<input checked="" type="checkbox"/>		g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER			<input checked="" type="checkbox"/>
f. SPECIAL ACCESS INFORMATION		<input checked="" type="checkbox"/>	h. REQUIRE A COMSEC ACCOUNT			<input checked="" type="checkbox"/>
g. NATO INFORMATION		<input checked="" type="checkbox"/>	i. HAVE TEMPEST REQUIREMENTS			<input checked="" type="checkbox"/>
h. FOREIGN GOVERNMENT INFORMATION	<input checked="" type="checkbox"/>		j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS			<input checked="" type="checkbox"/>
i. LIMITED DISSEMINATION INFORMATION		<input checked="" type="checkbox"/>	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE			<input checked="" type="checkbox"/>
j. FOR OFFICIAL USE ONLY INFORMATION	<input checked="" type="checkbox"/>		l. OTHER (Specify)	<input checked="" type="checkbox"/>		
k. OTHER (Specify)		<input checked="" type="checkbox"/>	Notification of government security activity is required. See addendum.			

12. **PUBLIC RELEASE.** Any information (*classified or unclassified*) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release ☐ Direct ☒ Through (*Specify*)

ASC/PA
1865 Fourth St., Suite 15
Wright-Patterson AFB OH 45433
(937) 255-3334 or 2766

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.
*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. **SECURITY GUIDANCE.** The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (*Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.*)

A. The National Industrial Security Program Operating Manual (NISPOM), January 1995, and National Industrial Security Operating Manual Supplement (NISPOMSUP) apply to this contract.

B. Ref Blk 10e(2): General Intelligence Material/Foreign Disclosure applies. See addendum.

C. Ref Blk 10j: FOUO applies. See addendum.

D. Ref Blk 11a: Any classified information generated in the performance of this contract shall require the contractor to either apply derivative classification markings consistent with the source material or be governed by the following Security Classification Guides (SCGs). U.S. Air Force Towed Decoy SCG, 6 November 1997 and the US Navy Integrated Defensive Electronic Countermeasures (IDECM) SCG, 11 July 1995. Special considerations apply. See addendum.

E. Program Manager: Roger E. Hollenbaugh, Chief, RFCM IPT, Electronic Combat DSO, (937) 255-0262 x3721.

F. Functional Area Chief: Lt. Gilbert Griffin, ASC/CDSK, WPAFB, OH 45433-7017, tel: (937) 255-1783 x4660.

G. Functional Area Evaluator: Randall S. Bradley, ASC/SMFB, WPAFB, OH 45433-7017, tel: (937) 255-0262 x3657.

H. The Notification of Government Security Activity and Visitor Group Security Agreement clause applies. See contract clause for details.

14. **ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract. ☐ Yes ☒ No
(*If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.*)

15. **INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office. ☒ Yes ☐ No
(*If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.*)
ASC/SYSP will maintain security oversight. Contractor performance will occur at Building 28, ASC/SMN, WPAFB.

16. **CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL DIANE BAKER	b. TITLE CHIEF, CONTRACTS BRANCH ASC/CDSK	c. TELEPHONE (<i>Include Area Code</i>) 255-7003 x 4645
d. ADDRESS (<i>Include Zip Code</i>) ASC/CDSK WPAFB, OH 45433-7017	17. REQUIRED DISTRIBUTION a. CONTRACTOR <input checked="" type="checkbox"/> b. SUBCONTRACTOR <input checked="" type="checkbox"/> c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR <input checked="" type="checkbox"/> d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION <input checked="" type="checkbox"/> e. ADMINISTRATIVE CONTRACTING OFFICER <input checked="" type="checkbox"/> f. OTHERS AS NECESSARY <input checked="" type="checkbox"/> ASC/SYSP	
e. SIGNATURE <i>Diane F. Baker</i>	28 Nov 95 Sm	

GENERAL INTELLIGENCE MATERIAL/FOREIGN DISCLOSURE

1. **Special Requirements for General and Foreign Intelligence Material.** In addition to the requirements and controls for classified material, the Director, Central Intelligence, sets up additional requirements and controls for intelligence in the possession of contractors. The contractor must:

a. Maintain control of all intelligence materials released in his or her custody in accordance with DOD 5220.22-M, the National Industrial Security Program Operating Manual (NISPOM), January 1995, paragraphs 5-200, 201 and 202 for control. Contractors agree that all intelligence material released, all reproductions and other material generated (including reproductions) are the property of the US Government.

b. Maintain control of all reproduced intelligence data in the same manner as the original.

c. Destroy intelligence materials in accordance with approved methods identified in the NISPOM.

d. Restrict access to those individuals with a valid need-to-know who are actually providing services under the contract. Further dissemination to other contractors, subcontractors, or other government agencies and private individuals or organization is prohibited unless authorized in writing by the Contracting Officer's Representative (COR) with prior approval of ASC/NAIC/POA.

e. Not release intelligence data to foreign nationals or immigrant aliens, regardless of their security clearance or contract status, without advance written permission from the COR, Foreign Disclosure Policy Office (ASC/SYSR), and ASC/NAIC/POA.

f. Ensure that each employee having access to intelligence material is fully aware of the special security requirements for this material.

2. **Returning Intelligence to the Air Force.** Contractors must return intelligence data to the COR at the termination or completion of a contract unless the COR has provided written approval for the contractor to retain for an additional two years. If retention is required beyond the two year period, the contractor must again request and receive written retention authority from the COR. If the COR grants retention authority, he or she must provide a copy of the written approval to ASC/NAIC/POA.

3. **Release of Classified and Unclassified Information to Foreign Government and Their Representatives.** Any military activity or defense contractor receiving a request from a foreign government or a representative thereof, for intelligence data about this program, shall forward the request to ASC/SYSR and ASC/NAIC/POA. Information released under Foreign Military Sales (FMS) must comply with the specific USAF disclosure guidance issued for the specific FMS customer.

ADDENDUM TO DD FORM 254

08 February 1999

USE OF SPECIAL INTELLIGENCE MARKINGS

1. Authorized Control Markings of Intelligence Information

a. "Dissemination and Extraction of Information Controlled by Originator (ORCON)".

This marking may be used only on classified intelligence that clearly identifies or would reasonably permit ready identification of intelligence sources or methods that are particularly susceptible to countermeasures that would nullify or measurably reduce their effectiveness. It is used to enable the originator to maintain continuing knowledge and supervision of the further use of intelligence beyond the original dissemination. This control marking may not be used when access to the intelligence information will reasonably be protected by use of its classification marking (i.e. Confidential, Secret, Top Secret), or by use of any other control marking specified herein.

b. "Not Releasable to Foreign Nationals (NOFORN)"

This control marking is used to identify classified intelligence material that may not be released in any form to foreign governments, foreign nationals, or non-US citizens without permission of the US Government originator, and then only when released in compliance with the National Disclosure Policy.

c. "Authorized for Release to (Name of country(ies)/international organization"

This marking is used to identify classified intelligence material that the US Government Originator has predetermined to be releasable or has been released through established foreign disclosure channels to the indicated country(ies) or organization.

2. Procedures Governing Use of Control Markings

a. Any recipient desiring to use intelligence in a manner contrary to the restrictions established by the control markings set forth above, shall obtain the advanced permission of the originating agency. Such permission applies only to the specific purposes agreed to by the originator and does not automatically apply to all recipients. Originator will ensure that prompt consideration is given to recipients' requests, with particular attention to reviewing and editing if necessary, sanitized or paraphrased versions to derive a text suitable for release subject to lesser or no control markings.

b. The control markings authorized above shall be shown on the title page, front cover, and other applicable pages of documents, incorporated in the text of electrical communications, shown on graphics, and associated (in full or abbreviated form) with data stored or processed in automatic data processing systems. The control markings also shall be indicated by parenthetical use of the markings abbreviations at the beginning or end of the appropriate portions. If the control markings apply to several or all portions, the document may be marked with a statement to this effect rather than marking each portion individually.

c. The control markings in paragraph one (1) shall be individually assigned at the time of preparation of intelligence products and used in conjunction with security classifications and other markings specified by EO 12958 and its implementing ISOO Directive. The markings shall be carried forward to any new format in which the same information is incorporated including oral and visual presentations.

Current Guidance
Implementation of DCID 1/7, 30 June 1998

FOR OFFICIAL USE ONLY (FOUO)

1. **GENERAL:** FOUO is information that has not been given a security classification pursuant to the criteria of an Executive Order, but which may be withheld from the public because disclosure would cause a foreseeable harm to an interest protected by one or more of the Freedom of Information Act (FOIA) exemptions 2 through 9. Additional information on FOUO may be obtained by contacting the User Agency. FOUO is assigned to information at the time it is created in a DoD Agency or derivatively as instructed in a Security Classification Guide.

2. **MARKING:**

a. FOUO information received (released by a DoD component) should contain the following marking, when received: ***THIS DOCUMENT CONTAINS INFORMATION EXEMPT FROM MANDATORY DISCLOSURE UNDER FOIA. EXEMPTION(S) _____ APPLIES/APPLY.***

b. Mark an unclassified document containing FOUO information "FOR OFFICIAL USE ONLY" at the bottom of each page containing FOUO information and on the bottom of the front page or front cover (if any) and on the back of the last page and on the back cover (if any). Each paragraph containing FOUO information shall be marked as such.

c. Within a classified document, an individual page that contains both FOUO and classified information shall be marked at the top and bottom with the highest security classification of information appearing on the page. Individual paragraphs shall be marked at the appropriate classification level, as well as unclassified or FOUO, as appropriate. An individual page that contains FOUO information but no classified information shall be marked "FOR OFFICIAL USE ONLY" at the top and bottom of the page, as well as each paragraph that contains FOUO information. NOTE: For "production efficiency" the entire document may be marked top and bottom with the highest level of classification contained within it, as long as every paragraph is marked to reflect the specific classification of the information it contains.

d. Mark other records, such as computer print outs, photographs, films, tapes, or slides "FOR OFFICIAL USE ONLY" so that the receiver or viewer knows the record contains FOUO information.

e. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation "FOUO" before the text begins.

4. **DISSEMINATION:** FOUO may be disseminated between officials of DoD Components, DoD contractors, consultants and grantees to conduct official business for DoD. Recipients shall be made aware of the status of such information and transmission shall be by means that preclude unauthorized public disclosure.

5. **TRANSMISSION:** FOUO information shall be transmitted in a manner that prevents disclosure of the contents. When not commingled with classified information, it may be sent via first-class mail or parcel post. Bulky shipments, i.e. testing materials, that otherwise qualify under postal regulations, may be sent by fourth-class mail. FOUO information may also be sent over facsimile equipment; however, when deciding whether to use this means, balance the sensitivity of the records against the risk of disclosure. Consider the location of sending and receiving machines and ensure authorized personnel are available to receive the FOUO information as soon as it is transmitted. Transmittal documents shall call attention to the presence of FOUO attachments. FOUO information may also be sent via e-mail, if it is sent via a system that will prevent unintentional or unauthorized disclosure.

6. **STORAGE:** To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when normal internal building security is provided. When there is no internal building security, locked buildings or rooms normally provide adequate after-hours protection. If such protection is not considered adequate, FOUO material shall be stored in locked containers such as file cabinets, desks, or bookcases. *Expenditure of funds for security containers or closed areas solely for the protection of FOUO data is prohibited.*

7. **DESTRUCTION:** When no longer needed, FOUO information shall be disposed of by any method that will preclude its disclosure to unauthorized individuals.

(Reference DoD Regulation 5400.7/Air Force Supplement, 22 July 1999.)

NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY

1. Thirty days before the date Contractor operations will begin on Wright-Patterson AFB OH, the Contractor shall provide ASC/SYSPC, 1801 Tenth Street, WPAFB, OH 45433-7625 the following information:

- a. The name, address, and telephone number of your company's Facility Security Officer and your designated on-site security representative;
- b. The contract number and military contracting command;
- c. The highest classification category of defense information to which Contractor employees will have access;
- d. The date Contractor operations will begin on WPAFB OH;
- e. The estimated completion date of operations on WPAFB OH;

2. This requirement is in addition to visit request notification procedures contained in DoD 5220.22M, National Industrial Security Program Operating Manual, Chapter 6.